

Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period

May 1 - September 30, 2007

Please email this report as an **attachment** to...
Substance Abuse & Mental Health Services Division,
Wyo Dept. of Health
lisa.laake@health.wyo.gov

For information call 1-800-535-4006
or 307-777-6494

Today's Date 15-Oct-07
County Johnson County
Contract Organization Name Community Resource Center

Your Name Rosemarie Davidson
Your Mailing Address PO Box 363
City, State, Zip Buffalo, WY 82834
Your Work Phone Number 307-684-7933
Fax 307-684-7933
Your Work Email Address rosi@johnsoncountycrc.org

Please keep both a hard-copy and file copy for your records

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance					
1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07	100%	1-Feb-07	
2	Supervise SPF staff/staff evaluation (note dates and any notes)	Feb 1 08			First evaluation due February 1, 2008
3	Name, title, and phone number of the staff's supervisor				Toni Cervenka, CRC Exec Director, 684-7933
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)		100%		Employees of CRC receive background checks
5	Staff training and paid travel				Instate - \$1314.23, National - \$1967.43
	(list all training paid under the contract, dates, traveler name, amount)		100%		June 4, 5, 6 in Sheridan for SAPST, June 25, 26 in Lander, Sept 10, 11 in Cheyenne, Sept 17, 18, 19 NPN in Portland
6	Notify the Division of any board of directors/staffing changes				Dennis Zezus resigned
7	Other Contract Work Agreements (report details)				None
8	Complete agreement with SPF-TAC		100%	1-Feb-07	
9	Other				

B Needs Assessment Activities					
1	Needs Assessment Training/Winter 07 Meeting	Mar-07	100%	Mar-07	
2	Needs Assessment Instrument Received	Mar-07	100%	Mar-07	
3	Data Collection	30-Apr-07	100%	30-Apr-07	
4	Data Analysis	15-May	100%	15-May	
5	Priorities Identified	15-May-07	100%	15-May-07	
6	Needs Assessment Sent to SAD	1-Jun-07	100%	1-Jun-07	
7	Receive SAD Comments @ Needs Assessment	15-Jun-07	100%	15-Jun-07	
	Revise Needs Assess/Submit Final		NA		
8	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
C Community Infrastructure Activities					
1	Community Advisory Council Activities briefly list CAC activities				Police Chief talked to the coalition about county drug & alcohol data and joined the coalition
2	Community Advisory Council Meetings List dates & number of people who attended				June 6 (12 in attendance), August 7 (7), Sept 12 (33), Oct 10 (11)
	See below for membership report				
3	Budget and Funding Approved by CAC (attach minutes)				Approved by CRC Board of Directors
4	Community Resource Assessment note date and attach report				See May 16 report
5	Present Findings/Process to Community				Five newspaper articles, 2 front page
6	(Optional) local SAPST and/or CADCA Training for SAC/Community				SAPST June 4, 5, 6
7	Briefly describe how the community was involved in the SPF process during this reporting period				Communication through coalition members
8	Other CAC/Infrastructure				Recruited six new coalition members including Police Chief and a high school student leader to start a youth group at BHS

D Strategic Planning Activity

Attend Strategic Planning Training	Jul-07	100%	June 26 & 27	
Receive Strategic Planning Materials from SAD		100%	June 26 & 27	
Research Evidence Based Strategies		100%	July-Sept	
Match Strategies to Data/Needs		100%	July-Sept	
Write Strategic Plan		100%	July-Sept	
Submit Strategic Plan to SAD		100%	24-Sep	
Receive SAD Comments/Revise/Final Plan	31-Aug-07			
Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E	Implementation (only with SAD approval)				

F Deliverables and Assurances Reports

	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100%	15-May-07	
2	May 15: Submit Expenditure Report to SAD	15-May-07		15-May-07	
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07		N/A	
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07	100%	31-Jul-07	
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07	100%	15-Oct-07	
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07	100%	15-Oct-07	
7	Complete evaluation agreement with WySAC	30-Mar-07	100%		
8	Provide any other evaluation information			N/A	
9	Submit any requested data			N/A	
10	Obtain Chapter 16 Prevention Certification			8/11/2004	
11	On-Site evaluations or reviews				none
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)		100%	Aug 2-Sept 6	Five newspaper articles (sent to Lisa Laake)

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
G	Other Information				
1	Briefly describe any actions taken by the LEAD AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant				none
2	Restricted activities (report any approval requested and received for these)				
	fairs/brochures/educational materials				
	media				
3	Please note any significant changes from the budget submitted in the application.				
4	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?				Getting five articles on substance abuse in the newspaper between Aug 23 & Sept 9 - two front page stories
5	What was the one greatest barrier this reporting period? What was done to address this barrier?				Completing the strategic plan during summer months and my limited knowledge
6	Please briefly list any significant changes or information related to this grant				
7	Please provide input and recommendations about technical assistance provided by SAD and SAD contractors				Would have liked TA site visit for help in writing the strategic plan

COMMUNITY ADVISORY COUNCIL

	Member's Name	Date first joined	Meetings attended since Sept 2006 (11 total)	Indicate if representative is listed from sectors on page 6 of application	Agency or Constituency Represented
	Barent, Jeanie		8	Yes	Assistant School Superintendent
	Bettinger, Kevin		4	Yes	Smith Barney Investment
	Brynes, Jeanne	7-Aug-07	3	Yes	Parent Information Center
	Cervenka, Toni		9	Yes	CRC Director
	Chapman, Mike	13-Sep-07	2	Yes	Police Chief
	Davidson, Rosi		7		Substance Abuse Coordinator

	Dawson, Terri		0	Yes	Parent Information Center Director
	Edelman, Jacquie		7	Yes	Department of Family Services
	Edwards, Shann	6-Jun-07	1		Community advocate
	Elliot, Bill		5		Tobacco Prevention Coordinator
	Esponda, Madonna		4	Yes	BHS Counselor
	Fink, Gerald		6		City Councilman
	Flanders, Terri		4		Community Member
	Godber, Holly		4	Yes	BHS Nurse
	Harness, Kate		5		Community advocate
	Hepp, Bruce		1		Mayor
	Hepp, Tammy		4	Yes	CASA
	Hornby, Kelly		2		BHS Principal
	Johnson, Joanne		1	Yes	Clear Creek School Nurse
	Kitto, Craig	12-Sep-07	2	Yes	Buffalo High School VP
	Kozisek, Steve		1	Yes	County Sheriff
	Lamm, Gregory		4	Yes	Mental Health Director
	Manzella, John		3	Yes	Buffalo Police Department
	Markovsky, Marti		2	Yes	Juvenile Drug Court
	Martin, Ruth	12-Sep-07	1		Concerned parent
	Meredith, Gary		Moved		Alternative School
	Novakovich, Rachel		6	Yes	4-H Youth Extension Educator
	O'Gan, Tim		0	Yes	School Counselor
	Packard, Kari		0	Yes	Department of Family Services
	Ramsey, Rhonda		1	Yes	Public Health Best Beginnings
	Rhoads, Mary		5	Yes	Johnson County Library
	Rowe, Sydney		10	Yes	Northern Wyoming Mental Health
	Schiffer, John		1		State Senator
	Scroth, Carolyn		10	Yes	Boys & Girls Club Director
	Stafford, Mary Kay		6	Yes	Family Crisis Center Director
	Tyser, Beth	12-Sep-07	1	Yes	Family Crisis Center
	Walthers, Gary		1		Community Member
	Washut, Megan		8		Radio Sales
	Wildeman, Smokey		4		Radio Station Manager
	Young, Rene		4		Concerned parent
	10 people listed below attended 9-12-07 meeting and have not joined the coalition	6 NEW			
	Asay, Rebekah				
	Goodyear, Liz				
	Jensen, Kelly				
	Martini, Sherri				
	Novakovich, Judy				
	Pallister, Cynthia				
	Peters, Lisa				
	Taffner, Edie				
	Weber, Angie				
	Williams, Kay				